

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING MINUTES

Thursday, August 8, 2013 @ 7 PM
Conference Room – C117

FUTURE MEETINGS	
September 19, 2013	Board Meeting – 7 pm
October 17, 2013	Board Meeting – 7 pm

Meeting called to order at 7:05 PM by Board President Parmenter.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT:

Tom Parmenter, President	X	_____
Marcus Dean, Vice-President	X	_____
Paul Cronk, District Clerk	X	_____
Faith Roeske	X	_____
Sara Hatch	X	_____

ADMINISTRATION PRESENT:

Ravo Root, Superintendent	X	_____
Kyle Faulkner, High School Principal	X	_____
Wendy Butler, PreK – 4 Principal/Curriculum Director	X	_____
Thomas Ricketts, Business Manager	X	_____
William Kelley, Guidance Counselor	_____	_____

1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE

2. PROGRAMS/PRESENTATIONS - NONE

3. DISCUSSION/WORK SESSION

3.1 Administrators' Reports

- Dr. Butler provided an overview of the Professional Development Plan calendar for summer teacher activity. She also reviewed the schedule for opening day of Professional Development on August 26 which will include topics such as common core, technology and Mission/Vision, among others.
- Mr. Faulkner provided an overview of the updated Code of Conduct, indicating some changes were made to better reflect current DASA topics. There were also revisions in the portion that covers student dress code. He also shared a NY State test score release letter by NYS Education Commissioner King to Superintendents. This letter attempts to explain the correlation between the new Common Core standards and the resulting lower scores state wide.

3.2 Work Session –

- Superintendent Root reviewed collective goals for the Board and the District.
 - Board of Education Collective Goal - The Board of Education and Superintendent will work together to efficiently share and discuss information at each Board Meeting without compromising the ability of Board Member's to ask reasonable questions and understand the information being shared.
 - The following possible District Goals were reviewed and discussed:
 - Increase the students motivation to learn by further engaging students in the learning process.
 - Increase the use of technology by staff and students.
 - Maintain a safe, secure learning environment for staff and students. Maintain a safe, secure learning environment for staff and students.
- Mr. Root presented and reviewed superintendent goals.

- The Board reviewed an effective meeting checklist, discussing what is done well and what areas could be improved upon.

3.3 Superintendent’s Report

- Mr. Root reported that the District has reviewed and offered a 20 year Parking Lot Lease to St. Patrick’s Catholic Church.
- The Civil Service list for Head Custodian has been reviewed for qualified applicants. The top three candidates will be contacted to determine the level of interest.
- NYS Testing Results Letter from NYSED Commissioner King were reviewed and discussed.
- The School Breakfast Program was discussed with some possible changes being considered to help facilitate a more effective and convenient system that has the potential to include more students.

4. EXECUTIVE SESSION

4.1 Motion Roeske, second Hatch to enter Executive Session to discuss personnel matters along with a confidential legal matter at 8:57 pm.

5 Ayes 0 Nay Motion Carried

4.2 Motion Dean, second Cronk for the board to move out of Executive Session at 10:00 pm and regular meeting resumed.

5 Ayes 0 Nay Motion Carried

5. BUSINESS/FINANCE:

5.1 Business Administrator’s Report

- Mr. Ricketts reviewed the monthly cash flow report indicating both revenue and expenses.
- The external audit is progressing well.
- The school lunch program financials were reviewed.

5.2 Motion Hatch, second Dean to approve the Treasurer’s Reports for the months of June and July and to grant the authority to pay the necessary August bills with the Treasurer’s Report to be presented at the September Board of Education meeting.

5 Ayes 0 Nay Motion Carried

6. OTHER ITEMS – NONE

7. CONSENT VOTE:

- Motion Roeske, second Dean to approve the minutes of the July 11, 2013 Board of Education meeting.

5 Ayes 0 Nay Motion Carried

8. APPROVAL OF ADDENDUM:

8.1 Motion Hatch, second Roeske to add addendum items 8.2, 8.3, and 8.4 to the agenda of the August 8, 2013 meeting.

5 Ayes 0 Nay Motion Carried

8.2 Motion Dean, second Hatch to pass the following resolution:

Be it resolved that the Board of Education approve the 2013-2014 school tax warrant in the amount of \$ 2,301,810 effective September 1, 2013, and the tax collector is ordered to collect taxes through October 31, 2013. On November 1, 2013 all uncollected taxes will be returned to the County Treasurer.

5 Ayes 0 Nay Motion Carried

8.3 Motion Cronk, second Dean to approve an MOA to the CSEA contract Appendix – Wages and Salaries C.4. For all mandatory driver and bus monitor training sessions a payment of \$11.00 per hour per unit member will be made.

5 Ayes 0 Nay Motion Carried

8.4 Motion Roeske, second Hatch to authorize the Board President to sign a 1 year contract extension for Business Manager Tom Ricketts, effective July 1, 2013. Mr. Ricketts will contribute 10% toward the cost of his health care plan, switch to the three tier prescription plan, and receive a 2.5% salary increase.

5 Ayes 0 Nay Motion Carried

9. OLD BUSINESS

The next regular meeting is scheduled for September 19, 2013 at 7:00 pm.

10. NEW BUSINESS

10.1 Motion Dean, second Hatch to declare the 2000 Chevy Venture van as surplus so it can be auctioned off at Mason’s.

5 Ayes 0 Nay Motion Carried

10.2 Motion Roeske, second Hatch to authorize the Superintendent to approve the 20 year parking lot lease agreement with St. Patrick’s Church.

5 Ayes 0 Nay Motion Carried

10.3 Motion Roeske, second Cronk to approve the District Code of Conduct for 2013-14.

5 Ayes 0 Nay Motion Carried

11. PERSONNEL

11.1 Motion Roeske, second Dean to approve the following Non-Instructional Appointments:

NAME	POSITION	EFFECTIVE DATE
Joey Pastorius	Aide	8/26/13
Dennis Thomas	Bus Driver	9/3/13

Individuals listed are fingerprinted and have full clearance for employment.

5 Ayes 0 Nay Motion Carried

11.2 Motion Hatch, second Roeske to approve the following Substitute Teacher Appointments for 2013-2014:

NAME	NAME	NAME
Suzanne Beardsley	Kerry Hatch	Mike Raybuck
Amanda Brenon	Justin Hinz	Karissa Redman
Bill Breuer	Marilyn Hinz	Maria Redman
Gerald Brooks	Sean Jacobson	Adam Reinhardt
Matt Brooks	Meagan Johnson	Steve Rennie
Rebecca Buck	Stacy Marcy	Jessica Romance
Melissa Cahill	Paul Mills	Jarrold Shafer
Deanna Duvall	Lauren Moss	Emily Voss
Molly Fleming	Chris Olsen	Dan Wartinger
Cameron Gayford	Brent Owens	Daniel White
Marcia Glossner	Barbara Rangel	

Individuals listed are fingerprinted and have full clearance for employment.

5 Ayes 0 Nay Motion Carried

- 11.3 Motion Dean, second Hatch to approve the following Substitute Non-Instructional Appointments for 2013-2014:

NAME	NAME
Char Banish	James Mitchell
Joni Clark	Vickie Totslin
Laura Duvall	Dorothy Vinovski
Jane Koerner	Julie Walter
Joan MacEwan	Bobbie Jean Willgens
Carole McGlynn	

5 Ayes 0 Nay Motion Carried

- 11.4 Motion Roeske, second Hatch to approve the following Substitute Bus Driver Appointments for 2013-2014:

NAME	NAME
Loraine Belford	Jimmy Jeffords
Catherine Bentley	Audrey Smith
Gerald Brown	Sam Wolcott
Laverne Cronk	Linda Worthington

5 Ayes 0 Nay Motion Carried

- 11.5 Motion Dean, second Roeske to approve the following Substitute Non-Instructional Appointment:

NAME	POSITION	EFFECTIVE DATE
Susan Mawn	Substitute Aide/Office	9/3/13

Individual listed is fingerprinted and has full clearance for employment.

5 Ayes 0 Nay Motion Carried

- 11.6 Motion Cronk, second Dean to approve the following leave of absence:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Jacquelyn Abbott	Food Service Helper	7/24/2013	9/3/13 – 1/6/14	Leave of absence paid until Oct 16 th 1/2 day. From Oct 16 th 1/2 day to Jan 6 th the leave of absence will be unpaid.

5 Ayes 0 Nay Motion Carried

12. CSE/CPSE RECOMMENDATIONS - NONE

13. EXECUTIVE SESSION - NONE

14. ADJOURNMENT

Motion Roeske, second Dean to adjourn the meeting at 10:29 pm.

5 Ayes 0 Nay Motion Carried

15. IMPORTANT DATES/INFORMATION

- Teacher In-Service Days – August 26th, 27th & 28th
- First Day of School – September 3, 2013